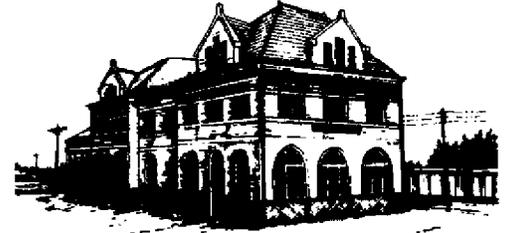


City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods  
**COUNCIL:** Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets, Nancy Loudon  
**CITY CLERK:** Lisa Williamson  
**CITY ADMINISTRATOR:** Mike Taylor  
**CITY ATTORNEY:** Skip Kenyon & Todd Nielsen

**Regular Meeting Agenda**  
**City Hall/Restored Depot**  
**Council Chambers**  
**Tuesday, January 15, 2013**  
**6:00 p.m.**  
**01/11/2013 1:00 PM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda** – *NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
  1. **Minutes:** January 2, 2013 – Regular Meeting
  2. **Claims and Fund Transfers:**
    - i. Total Claims - \$129,470.68
    - ii. Fund Transfers - \$347.23
  3. **Liquor Licenses/Permits:** Dollar General – Class BC (beer/wine/Sunday Sales) Permit Renewal
  4. **Permit Refunds:** Kum & Go #500 & #501 Cigarette Permits - \$18.75 each
6. **Public Forum** – *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
  1. Resolution to approve the hiring of Tamara Fitzgerald as Full-time Dispatcher
  2. Resolution to approve Lease Agreement between SWCC and City of Creston for use of Memorial Room to set up an art gallery kiosk
  3. Resolution to set date for a Public Hearing on February 5, 2013, at 6:00 pm for the sale of city-owned properties located at 311 N Sycamore, 308 Livingston Avenue, 310 S Walnut and 600 W Montgomery
  4. Resolution to approve Drawdown #11 of \$31,956 for the CDBG Housing Rehabilitation Project #09-HSG-022
  5. Resolution to set a Public Hearing for February 5, 2013, at 6:00 pm regarding current activities and status of funds for CDBG Housing Rehabilitation Project #09-HSG-022
  6. Resolution to approve fuel contract with Agriland FS

7. Motion to approve Sponsor Certifications for the Airport Lighting Improvements Project with Clapsaddle-Barber Associates

8. Motion to approve use of Walking Trail for a 5K Walk/Run from YMCA to Green Valley, April 20<sup>th</sup> at 3:00 p.m.

**8. Other**

**9. Adjournment**

**10. WORK SESSION – City-owned property located at 1707 W. Adams**

## REGULAR MEETING OF THE CRESTON CITY COUNCIL JANUARY 2, 2013

The Creston City Council met in regular session at 5:15 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Wagner, Wilson, Winborn and White. Koets and Shelton were absent.

Wagner moved seconded by Wilson to approve the agenda by deleting Item #9 – "Resolution to remove the house and barn at 1707 W. Adams and allow City Administrator to determine the most economical method," to be put on the agenda at a later date. All voted aye. Koets and Shelton were absent. Motion declared carried.

Wilson moved seconded by Loudon to approve the consent agenda, which included approval of minutes of December 18, 2012, regular meeting; claims of \$114,781.85 and fund transfers of \$92,979.23; and liquor license renewal for Hayes Concession Service. All voted aye. Koets and Shelton were absent. Motion declared carried.

During Public Forum, Kevin Downey, 411 N. Maple, reference City-owned property located at 1707 W. Adams being torn down. He understands it needs to be torn down, but feels the City should keep it and the barn, as it's a focal point of the park and community.

Chief Ver Meer notified Council that he offered a full-time position to current part-time dispatcher, Tamara Fitzgerald.

A resolution was offered by Wagner seconded by Wilson providing for surety bond/blanket position bond for City Officials – Mayor Warren Woods, City Administrator Mike Taylor, City Clerk Lisa Williamson and Accounting Manager Kim Coen and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Wagner and Wilson voted aye. Koets and Shelton were absent. Resolution declared passed.

Mayor Woods announced that now is the time for a Public Hearing on the matter of confirming prior conveyance of City-owned property located at 801 W. Jefferson to Habitat for Humanity and terms thereof for \$1.00 and execution of a corrective quit claim deed. He asked if anyone wished to speak in favor of the prior conveyance and execution of corrective deed; no one did. He asked if there was any written correspondence in favor of the prior conveyance and execution of corrective deed, there was none. He asked if anyone wished to speak against the prior conveyance and execution of corrective deed; no one did. He asked if there was any written correspondence against the prior conveyance and execution of corrective deed; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wilson seconded by Wagner to ratify and confirm prior conveyance of City-owned property located at 801 W. Jefferson to Habitat for Humanity for \$1.00 as part of the Neighborhood Stabilization Program and execute a corrective quit claim deed and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Wagner and Wilson voted aye. Koets and Shelton were absent. Resolution declared passed.

Wilson moved seconded by Loudon to Establish the Third and Final Reading of Ordinance No. 13-143 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2011 NATIONAL ELECTRIC CODE. Wagner, Wilson, Winborn, White and Loudon voted aye. Koets and Shelton were absent. Third and Final Reading declared Established.

Wilson moved seconded by White to Establish the Third and Final Reading of Ordinance No. 13-144 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF ELECTRICAL CONTRACTORS. Loudon, Wagner, Wilson, Winborn and White voted aye. Koets and Shelton were absent. Third and Final Reading declared Established.

Wilson moved seconded by Wagner to Establish the Third and Final Reading of Ordinance No. 13-145 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL MECHANICAL CODE AND THE 2012 UNIFORM PLUMBING CODE. Winborn, White, Loudon, Wagner, and Wilson voted aye. Koets and Shelton were absent. Third and Final Reading declared Established.

Wilson moved seconded by White to Establish the Third and Final Reading of Ordinance No. 13-146 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF PLUMBING AND MECHANICAL CONTRACTORS. Loudon, Wagner, Wilson, Winborn and White voted aye. Koets and Shelton were absent. Third and Final Reading declared Established.

Wilson moved seconded by White to Establish the Third and Final Reading of Ordinance No. 13-147 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL BUILDING CODE AND THE 2012 INTERNATIONAL RESIDENTIAL CODE. Loudon, Wagner, Wilson, Winborn and White voted aye. Koets and Shelton were absent. Third and Final Reading declared Established.

A resolution was offered by Wilson seconded by White to submit Cottonwood Subdivision Phase I to the Planning & Zoning Board for approval and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Wagner, Wilson, Winborn and White voted aye. Koets and Shelton were absent. Resolution declared passed.

A resolution was offered by White seconded by Wilson to approve an Agreement for Professional Services with Allender Butzke Engineers, Inc., for Geotechnical Engineering Services in the Cottonwood Subdivision and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Wagner and Wilson voted aye. Koets and Shelton were absent. Resolution declared passed.

Mayor Woods appointed the following to a Covenant Committee for the Cottonwood Subdivision – Kevin Kruse – Chair, Wayne Pantini, Nancy Loudon, Marsha Wilson and Randy White.

Wilson moved seconded by White to adjourn the meeting. All voted aye. Koets and Shelton were absent. Motion declared carried. Council adjourned at 5:29 p.m.

---

Mayor

Attest:

---

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE PROTECTION	GENERAL FUND	GALLS INCORPORATED	KEY HOLDER FOR DUTY BELT	29.99		
			WINDSTREAM	TELEPHONE	53.97	
		HEARTLAND TIRE & AUTO	MOUNT/BAL SNOW TIRES #15	28.00		
			IOWA LAW ENFORCEMENT ACADEMY	MMPI-2 ADMIN/EVALUATION	180.00	
		KELLY TIRE & EXHAUST	2-225/601/18 TIRES	251.08		
			PETTY CASH - POLICE	#792874-POSTAGE	2.44	
		#792875-POSTAGE		11.35		
		#792876-POSTAGE		5.75		
		SUNSET LAW ENFORCEMENT	DUTY AMMO	268.69		
		SUPREME CLEANERS	UNIFORM CLEANINGS-DEC'12	51.00		
		WATCHGUARD VIDEO	MIC & BASE REPAIR	119.00		
			TOTAL:	1,001.27		
		DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR	LEC BILLING-DEC'12	4,017.98
					TOTAL:	4,017.98
FIRE PROTECTION	GENERAL FUND	ILLOWA COMMUNICATIONS	REPAIR PAGER	97.26		
			2-HT-1250 PORTABLES	1,717.85		
		ED M FELD EQUIP CO INC	FLASHLIGHT BATTERIES	40.15		
			EXTINGUISHER TAGS	22.00		
		FARM & HOME SUPPLY INC	TOOL BOX	289.00		
		WINDSTREAM	TELEPHONE	236.20		
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	141.59		
			ELECTRICITY	424.77		
	TOTAL:	2,968.82				
BUILDNG & HSNQ SAFETY	GENERAL FUND	WINDSTREAM	TELEPHONE	56.29		
			OFFICE DEPOT	HP 24A TONER CARTRIDGE	84.89	
			TOTAL:	141.18		
ANIMAL CONTROL	GENERAL FUND	SORENSEN, ANGELA	SUCCESSFUL ADOPTION	20.00		
			TOTAL:	20.00		
STREET LIGHTING	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	8,475.17		
			TOTAL:	8,475.17		
TRAFFIC SAFETY	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	1,740.88		
			TOTAL:	1,740.88		
AIRPORT	GENERAL FUND	CLAPSADDLE-GARBER ASSOCIATES INC	ENG SVCS-AIRPORT LAYOUT	800.00		
			WASTE MANAGEMENT	DUMPSTER-DEC'12	61.96	
		WINDSTREAM	TELEPHONE	161.22		
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	448.93		
		TREASURER, STATE OF IOWA	TANK FEE-2013	20.00		
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17		
			FUEL PROFIT-DEC'12	294.93		
	TOTAL:	3,141.21				
SOLID WASTE CLCT/DSPSL	GENERAL FUND	WASTE MANAGEMENT	GARBAGE COLLECT-DEC'12	37,445.72		
			TOTAL:	37,445.72		
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-LIBRARY	19.12		
			WASTE MANAGEMENT	DUMPSTER-DEC'12	40.89	
		WINDSTREAM	TELEPHONE	107.56		
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	145.14		
			ELECTRICITY	453.39		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	766.10
	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-DEC'12	43.52
		FARM & HOME SUPPLY INC	BATTERY FOR 1020	179.06
		WINDSTREAM	TELEPHONE	52.10
		MARK IDE	4 FT FLAT IRON	16.59
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	796.93
		ECHO GROUP INC	8 FT SHOP LIGHT & BULBS	98.97
		NAPA	SHOP STOOL	43.49
			TOTAL:	1,220.66
RECREATION	GENERAL FUND	WINDSTREAM	TELEPHONE	56.29
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	131.72
			TOTAL:	188.01
CEMETERY	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-DEC'12	61.96
		DAVIS, CHRISTY	REFUND GRAVE SPACE #4	240.00
		WINDSTREAM	TELEPHONE	53.97
		ALLIANT ENERGY-INT PWR&LGHT	ELECTRICITY	199.01
		SECRETARY OF STATE	NOTARY RENEWAL	30.00
			TOTAL:	584.94
SWIMMING POOL	GENERAL FUND	CRAIG, STEVE	CONTINUING ED	85.00
		WINDSTREAM	TELEPHONE	31.75
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	22.45
			ELECTRICITY	117.83
			TOTAL:	257.03
MUNICIPAL DEVELOPMENT	GENERAL FUND	UNION CO DEVELOPMENT ASSOCIATION	1/2 VISITOR CTR-JUL/DEC'12	347.23
			TOTAL:	347.23
ADMINISTRATIVE	GENERAL FUND	UNION CO DEVELOPMENT ASSOCIATION	'12 UCDA BOARD MEALS	80.00
			TOTAL:	80.00
FINANCIAL ADMINISTRATION	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-505 N ELM	9.07
		CRESTON PUBLISHING CO	LEGAL ADS/NOTICES-DEC'12	291.47
		WINDSTREAM	5-DAY COMPOST SITE AD	89.77
		HEARTLAND TECHNOLOGY SOLUTIONS	TELEPHONE	320.40
		ALLIANT ENERGY-INT PWR&LGHT	ERROR MESSAGE-LISA'S COMP	28.75
		IOWA MUNICIPAL FINANCE OFFICERS ASSOC	1707 W ADAMS-ELECTRIC/GAS	153.11
		KUM & GO, LC	ANNUAL MEMBERSHIP	55.00
			CIGARETTE PRMT REFUND #500	18.75
			CIGARETTE PRMT REFUND #501	18.75
			LIQUOR LICENSE REFUND #501	100.00
			LIQUOR LICENSE REFUND #500	50.00
		SHRED-IT USA - DES MOINES	1-BAG SHRED	56.25
		SICOG	LEAD HAZARD & TECH SVCS-NS	2,887.00
			ADMIN SERVICES-NSP	1,844.00
			TOTAL:	5,922.32
LEGAL SERVICES	GENERAL FUND	KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS-NOV'12	540.00
			TOTAL:	540.00
HALL	GENERAL FUND	BRILEY HEATING & A/C INC	RPR FURNANCE-MEALSITE	531.25
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	980.99
			ELECTRICITY	588.43

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		INNOVATIVE INDUSTRIES INC	JANITORIAL SVC-DEC'12	380.00
		KONE INC (MOLINE)	CITY ELEV. MAINT 1/13-3/13	<u>202.59</u>
			TOTAL:	2,683.26
ROAD MAINTENANCE	ROAD USE TAX	FREIGHTLINER OF DES MOINES INC	LEFT DOOR HANDLE	51.07
		ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	32.33
			LAUNDRY SERVICE	28.50
		CENTRAL PLAINS ELECTRIC	REPAIR HAMMER DRILL	30.00
		ARNOLD MOTOR SUPPLY, LLP	AIR FILTER	106.37
		WINDSTREAM	TELEPHONE	173.88
		ALLIANT ENERGY-INT PWR&LGHT	NATURAL GAS	153.26
			ELECTRICITY	320.78
		NAPA	CORE CHARGE ON AIR FILTER	33.00
		O'HALLORAN INTERNATIONAL INC	RIGHT FRONT LOWER FENDER	549.76
			LEAF SPRING BRACKET	59.76
		AGRILAND FS INC	700 G #1 DSL @3.511	2,457.70
			610 G #2 DSL @ 3.301	2,013.61
			1220 G UNL @ 2.951	<u>3,600.22</u>
			TOTAL:	9,610.24
SNOW AND ICE CONTROL	ROAD USE TAX	BARCO MUNICIPAL PRODUCTS INC	100FT SNOW CHAIN	599.00
		HEARTLAND TIRE & AUTO	TIRE REPAIR-GRADER	55.00
			MOUNT 4 TIRES-GRADER	168.00
		KELLY TIRE & EXHAUST	4-1400/R24 TIRES	3,837.16
		TRANS IOWA EQUIPMENT	SHEAR BOLTS FOR BLOWER	341.34
		WINTER EQUIPMENT CO INC	5 GAL BUCKET SNOW CHAINS	<u>365.20</u>
			TOTAL:	5,365.70
-STREETS(ENGINR)	ROAD USE TAX	WINDSTREAM	TELEPHONE	<u>56.29</u>
			TOTAL:	56.29
CAPITAL PROJECTS	CAPITAL PROJECTS F	ECHO GROUP INC	ROMEX/CONTROL SWITCH	<u>113.65</u>
			TOTAL:	113.65
SANITARY SEWER/WASTWTR SEWER OPERATING FU		CRESTON CITY WATER WORKS	1/2 ONE CALLS-DEC'12	37.35
		WASTE MANAGEMENT	DUMPSTER-DEC'12	75.14
		FASTENAL	3-TREX STUDS/ICE	51.21
		WINDSTREAM	TELEPHONE	415.87
		HACH COMPANY	SULFAMIC ACID	27.85
			MANGANOUS SULFATE	26.78
			ALKALINE IODIDE ACID	26.10
			SODIUM THIOSOLFATE	17.49
			FERRIC CHLORIDE	15.69
			CALCIUM CHLORIDE	41.30
			MANGNESIUM SULFATE	28.70
			BUFFER SOLUTION PH	32.98
			/-P TIPS	10.69
			FREIGHT	27.95
		HEARTLAND TECHNOLOGY SOLUTIONS	2-COMPUTERS/UPDATES	1,882.00
		HYGIENIC LABORATORY-AR	2-NH3'S	36.00
			2-NH3'S	36.00
			AMMONIA	36.00
			1-BOD	36.00
			2-BOD'S,NITROGEN	144.00
			AMMONIA, BOD, SOLIDS	72.00
			PLANT METALS	116.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALLIANT ENERGY-INT PWR&LGH	PLANT METALS	116.00
			NATURAL GAS	1,355.15
			ELECTRICITY	4,590.65
			TOTAL:	9,254.94
ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON PUBLISHING CO	CARE ADS-DEC'12	180.18
		CRESTON VET CLINIC PC	BOARD POUND DOG	86.40
			PAY VET BILL FOR N OSHEL	304.87
			LEUK TEST/VACC 2 KITTENS	108.96
			EMERGENCY MEDICAL	55.00
			SPAY CAT-SANDY LAUER	55.00
		SOUTHERN HILLS VET SVC INC	MEDS FOR ZEUS & DASHA	28.20
		TRI COUNTY VETERINARY SERVICES	NEUTER DOG-LARRY LOCK	60.00
			TOTAL:	878.61

----- FUND TOTALS -----

001	GENERAL FUND	71,541.78
110	ROAD USE TAX	15,032.23
301	CAPITAL PROJECTS FUND	113.65
610	SEWER OPERATING FUND	9,254.94
953	ANIMAL SHELTER *AGENCY FU	878.61
GRAND TOTAL:		96,821.21

-----

CITY OF CRESTON  
 MANUAL CHECKS/DEBITS - PERIOD ENDING 01/15/13

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	16,234.44
TOTAL ADMINISTRATIVE SVC	FLEX	721.13
NO DEPT ENTERED	TOTAL	\$ 16,955.57
POLICE DEPARTMENT		
TREAT AMERICA FOOD SERVICE	MEALS	1,173.48
POLICE DEPARTMENT	TOTAL	\$ 1,173.48
RECREATION DEPARTMENT		
IOWA DEPT OF REVENUE	QTRLY TAX	42.00
RECREATION DEPARTMENT	TOTAL	\$ 42.00
SELF FUNDING INSURANCE		
TRISTAR BENEFIT (2)	INV CHECK RUN	14,478.42
SELF FUNDING INSURANCE	TOTAL	\$ 14,478.42
<b>MANUAL CHECK/DEBITS TOTAL</b>		<b>\$ 32,649.47</b>

FUND TRANSFERS FOR PERIOD ENDING:

01/16/13  
POSTING DATE

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 347.23	009 HOTEL-MOTEL TAX	001 GENERAL FUND	009 6910	347.23	
			009 1110		347.23
	FOR: 1/2 VISITOR CTR-JUL/DEC'12 VENDOR: UNION CO DEVELOPMENT ASSOCIATION		001 1110	347.23	
			001 4830		347.23
\$ 347.23	TOTAL - TRANSFERS		HASH TOTALS:	\$ 694.46	\$ 694.46

## LEASE AGREEMENT

COMES NOW the SOUTHWESTERN COMMUNITY COLLEGE (SWCC) and the CITY OF CRESTON and enter into the following Lease Agreement:

WHEREAS, the CITY OF CRESTON is the owner of the Depot/City Hall and surrounding properties;

WHEREAS, the SWCC wishes to place a Visual Art Gallery Kiosk in the Depot/City Hall area;

WHEREAS, both parties are wishing to establish an agreement so that the SWCC can proceed with the placement of the Visual Art Gallery Kiosk.

IN CONSIDERATION of their mutual promises to perform, the parties agree as follows:

1. The CITY OF CRESTON shall lease a designated portion of the Depot/City Hall, known as the Memorial Room area, to the SWCC at the rate of One and No/100 Dollars (\$1.00) per year;
2. The SWCC shall hold the CITY OF CRESTON harmless for any and all damage to the property, buildings or personal injury that may result directly or indirectly as a result of the use of this area, and in the event the equipment is stolen or damaged;
3. The SWCC shall provide proof of General Liability insurance to the CITY OF CRESTON in the amount of not less than –

• General Liability (each occurrence)	\$1,000,000.00
• Damage to rented premises (each occurrence)	\$50,000.00
• Medical Expense (any one person)	\$5,000.00
• Personal & ADV Injury	\$1,000,000.00
• General Aggregate	\$2,000,000.00
• Products-COMP/OP AGG	\$2,000,000.00

and the CITY OF CRESTON must be listed as an Additional Insured on the policy, at the time this Lease is executed and on the renewal of the Lease;

4. The SWCC will work in conjunction with the representatives from the CITY OF CRESTON for the exact location of the display and does not, in any way, cause any irreparable damage to the existing Memorial Room area or structures;

5. This Lease Agreement shall be effective commencing the 1<sup>st</sup> day of March, 2013, and shall continue for a one (1) year period;
6. This Lease Agreement may be renewable on the mutual agreement of the parties for an additional one (1) year period;
7. Should either party choose to terminate the Lease Agreement, the Lease Agreement may be terminated on thirty (30) days' notice by the request of either party. Upon the termination of this Lease Agreement, the SWCC will be responsible for the complete removal, clean-up and restoration of the leased area to its original condition;
8. The SWCC kiosk equipment shall at all times remain the property and sole ownership of the SWCC;
9. The SWCC shall be solely responsible for all maintenance and upkeep for the kiosk; if problems arise contact Linda Dainty at SWCC, phone 641-782-1438 or email [dainty@swcc.cc.ia.us](mailto:dainty@swcc.cc.ia.us);
10. The CITY OF CRESTON shall be responsible for the utilities cost to operate the kiosk;
11. If at any time the display is not properly maintained, that may be cause for termination of this Lease Agreement upon thirty (30) day notice by the CITY OF CRESTON.

THIS LEASE AGREEMENT constitutes the entire Lease Agreement and shall not be modified except in written form as executed by all parties hereto.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

SOUTHWESTERN COMMUNITY COLLEGE

CITY OF CRESTON

\_\_\_\_\_  
Teresa Krejci  
Chief Financial Officer

\_\_\_\_\_  
Warren Woods  
Mayor, City of Creston

# Virtual art gallery kiosks new to SWCC, Creston

By SHAWNA CREVELING CNA staff reporter screveling@crestonnews.com  
Created: Wednesday, October 17, 2012 11:30 a.m. CST

*Updated: Thursday, October 18, 2012 11:23 a.m. CST*

Southwestern Community College is now home to its own virtual art gallery kiosk. The kiosk sits in the main hallway of the instructional center, and was purchased with a grant from the Iowa Arts Council.

The virtual art gallery kiosk has been a work in progress for Linda Dainty, art instructor at SWCC. The idea came to her after she held an art show at the Creston Arts Gallery in the restored Creston Depot....



Joel Wires, marketing coordinator and designer at Southwestern Community College, works on setting up the virtual art gallery kiosk in the main hallway of the instructional center at SWCC. By early November, the kiosk should be fully functioning.



Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

BUDGET FY <b>FY 13</b>		<b>General Accounting Expenditure</b>					DOCUMENT NUMBER									
		DATE 1/10/13		ACCTS PERIOD (mm/yy) 01/13												
VENDOR CODE			AGENCY NAME													
VENDOR NAME AND ADDRESS City of Creston City Hall 116 W. Adams St. - PO Box 449 Creston, IA 50801			BILL TO ADDRESS (ORDERING AGENCY) Iowa Department of Economic Development 200 E. Grand Ave. Des Moines, Iowa 50309			SHIP TO ADDRESS										
TERMS		FOB		ORDER APPROVED BY			GOODS RECEIVED/SERVICES PERFORMED DATE INITIALS									
QUANTITY				VENDOR'S INVOICE NUMBER <b>Report Number: 11</b>												
QUANTITY	RECEIVED	UNIT OF MEASURE	Request for Payment under CDBG Housing Contract Number: 09-HSG-022				UNIT PRICE	TOTAL PRICE <b>\$31,956.00</b>								
<b>DOCUMENT TOTAL</b>							<b>\$31,956.00</b>									
<b>CLAIMANT'S CERTIFICATION</b>					<b>AGENCY CERTIFICATION</b>											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. <b>DATE 01/15/13 TITLE Mayor</b>					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: <b>CODE OR CHAPTER SECTION(S)</b>											
CLAIMANT'S SIGNATURE					AUTHORIZED SIGNATURE											
<small>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</small>																
DOC TYPE (GAX) <b>GAX</b>	DOC NUMBER	DOC DATE	ACCTS PERIOD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY						
VENDOR CODE <b>0</b>	ADDR OVERRIDE	FA INDICATOR	EFT IND	TEXT -po's only (Y/N)	TEXT (po's only)											
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE		GS CONTRACT									
LINE	FUND	AGCY	ORG	BUS ORG	ACTV	FUNC	OBJT	BUS OBJT	JOB NUMBER	REF CAT	QUANTITY/ UNITS	RD	DESCRIPTION	AMOUNT	UD	PR
01	0340	289	4810				4125									
02																
03																
04																
05																
06																
07																

**GAX**

WARRANT #

AUDITED BY

**DOCUMENT TOTAL**

0.00

PAID DATE

**COMMUNITY DEVELOPMENT BLOCK GRANT  
REQUEST FOR PAYMENT - Housing**

Recipient: City of Creston  
 Contract Number: 09-HSG-022  
 Report Number: 11  
 Period Ending: 01/10/13

ACTIVITY CODE/TITLE	Federal CDBG Budget	CURRENT EXPENDITURES			TOTAL
		Expended Since Last Report	Less Program Income Applied	CDBG Reimbursable	CDBG Requested to Date
97 Rehabilitation	\$300,000	\$31,956			\$150,930
0181 ADMIN	\$20,000	\$0			\$0
<b>TOTALS</b>	<b>\$320,000</b>	<b>\$31,956</b>			<b>\$150,930</b>
Less: IDED Funds Received					\$118,974
Less: IDED Payments Pending					\$0
<b>NET REQUEST</b>					<b>\$31,956</b>

LOCAL FINANCIAL INFORMATION				List of Address requesting funds:		
ACTIVITY CODE	Current Budget	Expended Since Last Report	Expended to Date	General Administration		
97-Rehabilitation	\$24,000	\$3,000	\$15,000	Technical Services		
				Lead Administration		
				503 N. Pine		\$24,999.00
				503 N. Pine / Lead		\$9,767.00
				Interest on Line of Credit		\$190.00
<b>TOTAL</b>	<b>\$24,000</b>	<b>\$3,000</b>	<b>\$15,000</b>		Total	<b>\$34,956</b>



# FS FIRM PRICE LIQUID FUEL AGREEMENT

[Spring]  
Fuel Season

Issue Date 1/11/13

**Return Contract To:**  
 AGRILAND FS, Inc.  
 421 N. 10<sup>th</sup> St  
 Winterset, IA 50273  
 Winterset Office: (515) 462-2644

Your email address for weekly updates: \_\_\_\_\_

Contract # \_\_\_\_\_

Customer Number # 1153595

Name: CITY OF CRESTON

Address: 116 W Adams

City: CRESTON State: IA Zip: 50801

I AGREE TO PURCHASE 15500 GALLONS OF  #2 Diesel  Unleaded  Unleaded w/ Ethanol  
 FOR DELIVERY DURING THE MONTHS March 1, 2013 THROUGH June 29, 2013 ("End Date").

AGRILAND FS, Inc. Offers Two Price and Options:  
 (PLEASE MARK & INITIAL YOUR SELECTED OPTION)

**OPTION 1: Firm Price Prepaid Plan (P350)**

100% Prepaid \$ \_\_\_\_\_ per gallon

+ Fed. LUST/Hazmat Fee \$ 0.015 per gallon

+ Additives \$ \_\_\_\_\_  Deselex Gold

Total price per gallon = \$ \_\_\_\_\_ x \_\_\_\_\_ gallons = \$ \_\_\_\_\_

+ Fuel Taxes {  \$ \_\_\_\_\_ (estimated Clear Diesel gallons \_\_\_\_\_ x \$0.468)  
 (Choose one)  \$ \_\_\_\_\_ (Unleaded w/ Ethanol gallons \_\_\_\_\_ x \$0.373)  
 \$ \_\_\_\_\_ (Unleaded gallons \_\_\_\_\_ x \$0.393)

Taxes & Fees Reference:	
Federal LUST / HazMat Fee (all products REQUIRED)	\$0.015 / gal.
State & Federal Tax (Diesel)	\$0.468 / gal.
State & Federal Tax (Unleaded)	\$0.393 / gal.
State & Federal Tax (Unleaded w/Ethanol)	\$0.373 / gal.

Total Pre-Payment Amount: \$ \_\_\_\_\_ Payment by check must be included with this option.

Option 1: Make Check Payable to AGRILAND FS, Inc.

\* \_\_\_\_\_  
 Customer Initials-Option 1

**OPTION 2: Firm Price Deferred Plan**

AgriLand FS locks in your requested gallons of Liquid Fuel at a firm price of \$ 3.37 per gallon plus applicable additive, applicable taxes and fees. Customer receives the benefit of a firm price and convenience of paying off a regular statement following Liquid Fuel delivery.

I understand that the Non-Refundable Down Payment of: \$ \_\_\_\_\_ 3.37  
 (\_\_\_\_\_ gallons x 30¢) is due to AgriLand FS and will be billed to my account to lock in the price.

Option 2: Do Not Send Payment With This Option

Billed Each Time You Receive Liquid Fuel: \$ 3.37 + Deselex Gold additive + applicable fuel taxes & fees.)

AS  
 Customer Initials-Option 2

(\*Applicable taxes and fees, which include State & Federal Tax, Federal LUST / HazMat Fee, are subject to change.)

I have read & accepted the terms and conditions above and those included on the reverse side of this Agreement and wish to purchase Liquid Fuel in accordance with this FS Firm Price Liquid Fuel Agreement.

Signed:

[Signature]

MASON

Customer Signature

Liquid Fuel Specialist

General Manager or Energy Sales Manager



**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION  
AIRPORT IMPROVEMENT PROGRAM  
SPONSOR CERTIFICATION  
SELECTION OF CONSULTANTS**

City of Creston, Iowa  
(Sponsor)

Creston Municipal  
(Airport)

3-19-0023-010  
(Project Number)

Description of Work:  
Lighting Rehabilitation

Title 49, United States Code, section 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General standards for selection of consultant services within Federal grant programs are described in Title 49, Code of Federal Regulations (CFR), Part 18.36. Sponsors may use other qualifications-based procedures provided they are equivalent to specific standards in 49 CFR 18 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Except for the certified items below marked not applicable (N/A), the list includes major requirements for this aspect of project implementation, although it is not comprehensive, nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standard.

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
1. Solicitations were or will be made to ensure fair and open competition from a wide area of interest.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Consultants were or will be selected using competitive procedures based on qualifications, experience, and disadvantaged enterprise requirements with the fees determined through negotiations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. A record of negotiations has been or will be prepared reflecting considerations involved in the establishment of fees, which are not significantly above the sponsor's independent cost estimate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If engineering or other services are to be performed by sponsor force account personnel, prior approval was or will be obtained from the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The consultant services contract clearly establish or will clearly establish the scope of work and delineate the division of responsibilities between all parties engaged in carrying out elements of the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Costs associated with work ineligible for AIP funding are or will be clearly identified and separated from eligible items in solicitations, contracts, and related project documents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Mandatory contact provisions for grant-assisted contracts have been or will be included in consultant services contracts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The cost-plus-percentage-of-cost methods of contracting prohibited under Federal standards were not or will not be used.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. If the services being procured cover more than the single grant project referenced in this certification, the scope of work was or will be specifically described in the advertisement, and future work will not be initiated beyond five years.



I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have prepared documentation attached hereto for any item marked "no" that is correct and complete.

City of Creston, Iowa

*(Name of Sponsor)*

*(Signature of Sponsor's Designated Official Representative)*

Warren Woods

*(Typed Name of Sponsor's Designated Official Representative)*

Mayor

*(Typed Title of Sponsor's Designated Official Representative)*

*(Date)*

**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION  
AIRPORT IMPROVEMENT PROGRAM  
SPONSOR CERTIFICATION  
EQUIPMENT/CONSTRUCTION CONTRACTS**

City of Creston, Iowa

Creston Municipal

3-19-0023-010

*(Sponsor)*

*(Airport)*

*(Project Number)*

*Description of Work*

Lighting Rehabilitation

Title 49, United States Code (USC), section 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General standards for equipment and construction contracts within Federal grant programs are described in Title 49, Code of Federal Regulations (CFR), Part 18.36. AIP standards are generally described in FAA Advisory Circular (AC) 150/5100-6, Labor Requirements for the Airport Improvement Program, AC 150/5100-15, Civil Rights Requirements for the Airport Improvement Program, and AC 150/5100-16, Airport Improvement Program Grant Assurance One--General Federal Requirements. Sponsors may use State and local procedures provided procurements conform to these Federal standards.

Except for the certified items below marked not applicable (N/A), the list includes major requirements for this aspect of project implementation, although it is not comprehensive, nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standards.

	Yes	No	N/A
1. A code or standard of conduct is or will be in effect governing the performance of the sponsor's officers, employees, or agents in soliciting and awarding procurement contracts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Qualified personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The procurement was or will be publicly advertised using the competitive sealed bid method of procurement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The bid solicitation clearly and accurately describes or will describe:			
a. The current Federal wage rate determination for all construction projects, and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. All other requirements of the equipment and/or services to be provided.			
5. Concurrence was or will be obtained from FAA prior to contract award under any of the following circumstances:			
a. Only one qualified person/firm submits a responsive bid,			
b. The contract is to be awarded to other than the lowest responsible bidder,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Life cycle costing is a factor in selecting the lowest responsive bidder, or			
d. Proposed contract prices are more than 10 percent over the sponsor's cost estimate.			

	Yes	No	N/A
6. All contracts exceeding \$100,000 require or will require the following provisions:			
a. A bid guarantee of 5 percent, a performance bond of 100 percent, and a payment bond of 100 percent;			
b. Conditions specifying administrative, contractual, and legal remedies, including contract termination, for those instances in which contractors violate or breach contract terms; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Compliance with applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 1857(h)), Section 508 of the Clean Water Act (33 USC 1368), and Executive Order 11738.			
7. All construction contracts contain or will contain provisions for:			
a. Compliance with the Copeland "Anti-Kick Back" Act, and			
b. Preference given in the employment of labor (except in executive, administrative, and supervisory positions) to honorably discharged Vietnam era veterans and disabled veterans.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. All construction contracts exceeding \$2,000 contain or will contain the following provisions:			
a. Compliance with the Davis-Bacon Act based on the current Federal wage rate determination; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Compliance with the Contract Work Hours and Safety Standards Act (40 USC 327-330), Sections 103 and 107.			
9. All construction contracts exceeding \$10,000 contain or will contain appropriate clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. All contracts and subcontracts contain or will contain clauses required from Title VI of the Civil Rights Act and 49 CFR 23 and 49 CFR 26 for Disadvantaged Business Enterprises.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Appropriate checks have been or will be made to assure that contracts or subcontracts are not awarded to those individuals or firms suspended, debarred, or voluntarily excluded from doing business with any U.S. Department of Transportation (DOT) element and appearing on the DOT Unified List.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have prepared documentation attached hereto for any item marked "no" that is correct and complete.

City of Creston, Iowa

*(Name of Sponsor)*

*(Signature of Sponsor's Designated Official Representative)*

Warren Woods

*(Typed Name of Sponsor's Designated Official Representative)*

Mayor

*(Typed Title of Sponsor's Designated Official Representative)*

*(Date)*

**U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION**

**AIRPORT IMPROVEMENT PROGRAM  
SPONSOR CERTIFICATION**

**CONSTRUCTION PROJECT FINAL ACCEPTANCE**

City of Creston, Iowa

*(Sponsor)*

Creston Municipal

*(Airport)*

3-19-0023-010

*(Project Number)*

*Description of Work:*

Lighting Rehabilitation

Title 49, United States Code, section 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in Title 49, Code of Federal Regulations, Part 18.50. The sponsor shall determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Except for the certified items below marked not applicable (N/A), the list includes major requirements for this aspect of project implementation, although it is not comprehensive, nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standards.

	Yes	No	N/A
1. The personnel engaged in project administration, engineering supervision, construction inspection and testing were or will be determined to be qualified as well as competent to perform the work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Daily construction records were or will be kept by the resident engineer/construction inspector as follows:			
a. Work in progress,			
b. Quality and quantity of materials delivered,			
c. Test locations and results,			
d. Instructions provided the contractor,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Weather conditions,			
f. Equipment use,			
g. Labor requirements,			
h. Safety problems, and			
i. Changes required.			
3. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for Federal labor and civil rights requirements (Advisory Circulars 150/5100-6 and 150/5100-15).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Complaints regarding the mandated Federal provisions set forth in the contract documents have been or will be submitted to the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. All tests specified in the plans and specifications were or will be performed and the test results documented as well as made available to the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. For any test results outside of allowable tolerances, appropriate corrective actions were or will be taken.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	N/A
7. Payments to the contractor were or will be made in compliance with contract provisions as follows:			
a. Payments are verified by the sponsor's internal audit of contract records kept by the resident engineer, and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If appropriate, pay reduction factors required by the specifications are applied in computing final payments and a summary of pay reductions made available to the FAA.			
8. The project was or will be accomplished without significant deviations, changes, or modifications from the approved plans and specifications, except where approval is obtained from the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor and project files contain documentation of the final inspection.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Work in the grant agreement was or will be physically completed and corrective actions required as a result of the final inspection are completed to the satisfaction of the sponsor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. If applicable, the as-built plans, an equipment inventory, and a revised airport layout plan have been or will be submitted to the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Applicable close out financial reports have been or will be submitted to the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have prepared documentation attached hereto for any item marked "no" that is correct and complete.

City of Creston, Iowa

*(Name of Sponsor)*

*(Signature of Sponsor's Designated Official Representative)*

Warren Woods

*(Typed Name of Sponsor's Designated Official Representative)*

Mayor

*(Typed Title of Sponsor's Designated Official Representative)*

*(Date)*

**U.S. DEPARTMENT OF TRANSPORTATION  
 FEDERAL AVIATION ADMINISTRATION  
 AIRPORT IMPROVEMENT PROGRAM  
 SPONSOR CERTIFICATION  
 PROJECT PLANS AND SPECIFICATIONS**

City of Creston, Iowa <i>(Sponsor)</i>	Creston Municipal <i>(Airport)</i>	3-19-0023-010 <i>(Project Number)</i>
<i>Description of Work:</i> Lighting Rehabilitation		

Title 49, United States Code, section 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). AIP standards are generally described in FAA Advisory Circular (AC) 150/5100-6, Labor Requirements for the Airport Improvement Program, AC 150/5100-15, Civil Rights Requirements for the Airport Improvement Program, and AC 150/5100-16, Airport Improvement Program Grant Assurance One--General Federal Requirements. A list of current advisory circulars with specific standards for design or construction of airports as well as procurement/installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Except for the certified items below marked not applicable (N/A), the list includes major requirements for this aspect of project implementation, although it is not comprehensive, nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standards.

	Yes	No	N/A
1. The plans and specifications were or will be prepared in accordance with applicable Federal standards and requirements, so no deviation or modification to standards set forth in the advisory circulars, or State standard, is necessary other than those previously approved by the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Specifications for the procurement of equipment are not or will not be proprietary or written so as to restrict competition. At least two manufacturers can meet the specification.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The development included or to be included in the plans is depicted on the airport layout plan approved by the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Development that is ineligible for AIP funding has been or will be omitted from the plans and specifications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The process control and acceptance tests required for the project by standards contained in Advisory Circular 150/5370-10 are or will be included in the project specifications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If a value-engineering clause is incorporated into the contract, concurrence was or will be obtained from the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the Federally approved environmental finding.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	N/A
8. For construction activities within or near aircraft operational areas, the requirements contained in Advisory Circular 150/5370-2 have been or will be discussed with the FAA as well as incorporated into the specifications, and a safety/phasing plan has FAA's concurrence, if required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The project was or will be physically completed without Federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have prepared documentation attached hereto for any item marked "no" that is correct and complete.

City of Creston, Iowa  
*(Name of Sponsor)*

\_\_\_\_\_  
*(Signature of Sponsor's Designated Official Representative)*

**Warren Woods**

*(Typed Name of Sponsor's Designated Official Representative)*

**Mayor**

*(Typed Title of Sponsor's Designated Official Representative)*

\_\_\_\_\_  
*(Date)*

## **Lisa Williamson**

---

**From:** Hicks, Michelle <mhicks@ghaea.org>  
**Sent:** Wednesday, January 09, 2013 2:40 PM  
**To:** Lisa Williamson  
**Subject:** Autism Society of Iowa Autism Awareness 5K Run/Walk  
**Attachments:** ASI 5K.png

Hi Lisa, Here is my submission for the Board agenda! Let me know if you think you need any more information!

Since April is Autism Awareness month, this Autism Society of Iowa event date is April 20th, 2013 to promote autism awareness across the state of Iowa. Creston will be one of four sites across the state to participate in this project. The entry fee (\$20 for adults and \$15 for students) will include a t-shirt and participant packet. Proceeds will go to the Autism Society of Iowa. Registration will be handled online. I am asking for approval for participants to walk/run a mapped out 5K course using the walking trail at McKinley Park to where it ends near Green Valley State Park. Our backup will be the YMCA in case of inclement weather. We are looking at a start time of 3:00 p.m. We still have details to figure out like where we would like to put the sign-in and packet pick up site that will allow for adequate parking, etc. but wanted to get this on the board agenda as soon as possible.

Attached is the graphic that will go on flyers and t-shirts.

If you have any questions, feel free to contact me on my cell phone: 641-344-3532.

Thank you for your consideration!

Sincerely,  
Michelle

Michelle Hicks, Autism Society of Iowa Past President  
Early Access Speech-Language Pathologist  
Autism Resource Team  
Green Hills AEA  
203 N. Pine St.  
Creston, IA 50801  
Ph: 641.782.8443 800-432-5804 ext. 3245  
Fax 641.782.4298  
Email: mhicks@ghaea.org  
Creston office (in-state) 800.362.1864  
Web: http://www.ghaea.org

---

Confidentiality Notice: This email and any attachments are covered by the Electronic Communications Privacy Act, 18 U.S.C. §§2510-2521 and contain privileged and confidential information intended only for the use of the individual or entity named. If you are not the intended recipient, you are hereby notified that you should not review, use, disclose, distribute, copy, or forward this email. If you have received this email in error, please notify the sender immediately and delete/destroy any and all copies of the original message.